



RDCR201 Business Objects Certified Professional – Crystal Reports XI – Level One

Examination Competencies:

This exam will measure your knowledge of Crystal Reports starting at creating a report with basic formulas through to managing and creating specialized reports. Before taking the RDCR201 examination, candidates should install and become familiar with the Crystal Reports XI product, become familiar with the User Guide found on the Documentation CD shipped with the Crystal Reports XI product and be proficient in the competencies found in the following offerings:

- RD110R2/RD110vcR2 Crystal Reports XI R1/R2: Report Design I – Fundamentals of Report Design
- RD110eR2 Crystal Reports XI R2: Report Design I – Fundamentals of Report Design
- RD210R2/RD210vcR2 Crystal Reports XI R1/R2: Report Design II – Business Reporting Solutions
- RD210eR2 Crystal Reports XI R2: Report Design II – Business Reporting Solutions

RD110R2/RD110vcR2

Crystal Reports XI R1/R2: Report Design I – Fundamentals of Report Design

RD110eR2

Crystal Reports XI R2: Report Design I – Fundamentals of Report Design

RD210R2/RD210vcR2

Crystal Reports XI R1/R2: Report Design II – Business Reporting Solutions

RD210eR2

Crystal Reports XI R2: Report Design II – Business Reporting Solutions

Topic	Competencies
Create a Basic Report	<ul style="list-style-type: none"> • Connect to a data source • Add tables • Describe the design environment • Insert and position objects on a report • Preview and save a report • Apply record selection • Organize data in a report
Customize and Format a Report	<ul style="list-style-type: none"> • Format objects • Add graphical elements • Insert fields with pre-built functions • Apply section formatting • Format data conditionally • Create a chart • Apply record templates
Create Formulas	<ul style="list-style-type: none"> • Create a formula • Use functions and operators • Use control structures • Use variables • Use arrays
Manage Reports	<ul style="list-style-type: none"> • Export a report • Manage reports using the Workbench • Manage reports using the Repository
Create an Advanced Report	<ul style="list-style-type: none"> • Create a parameter • Use dynamic cascading prompting • Build and format a basic cross-tab • Use the Running Total Expert • Build a report with alerts • Build a Top N report

RDCR301 Business Objects Certified Professional – Crystal Reports XI – Level Two**Examination Competencies:**

This exam will measure your knowledge of Crystal Reports starting at planning and creating reports to help analyze and interpret important information through to setting up, configuring and maintaining data connections for reports. Before taking the RDCR301 examination, candidates should install and become familiar with the Crystal Reports XI product, become familiar with the User Guide found on the Documentation CD shipped with the Crystal Reports XI product and be proficient in the competencies found in the following offerings:

- RD310R2/RD310vcR2 Crystal Reports XI R1/R2: Report Design III – Report Processing Strategies
- RD310eR2 Crystal Reports XI R2: Report Design III – Report Processing Strategies
- RD410eR2 Crystal Reports XI R2: Report Design IV – Optimizing Report Data

RD310R2/RD310vcR2

Crystal Reports XI R1/R2: Report Design III – Report Processing Strategies

RD310eR2

Crystal Reports XI R2: Report Design III – Report Processing Strategies

RD410eR2

Crystal Reports XI R2: Report Design IV – Optimizing Report Data

Topic	Competencies
Use Report Processing Techniques	<ul style="list-style-type: none"> • Explain the multi-pass reporting process • Use the Database Expert • Identify link and join types • Explain how to set-up and configure data sources • Set-up and configure data sources • Update reports for database changes • Process data on the server • Explain how to validate report data • Validate report data
Use Subreports	<ul style="list-style-type: none"> • Define a subreport • Create an unlinked subreport • Create a linked subreport • Create an on-demand subreport • Use shared variables in a subreport • Use shared array variables in a subreport • Link “unlinkable” data with subreports
Create Complex Formulas and Custom Functions	<ul style="list-style-type: none"> • Use evaluation time functions • Use a dynamic array • Use print state functions • Use loop control structures • Use loop control structures with arrays • Use custom functions • Hyperlink reports

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Examination Disclaimer:

This document is designed with the individual candidate in mind; however, it is subject to change at any time through the discretion of Business Objects. The examination competencies listed above are the competencies being addressed in the examination, regardless of examination format. A candidate may or may not be tested on all competencies. Examination questions are random and a candidate might not be tested on all competencies listed above, therefore, it cannot be predicted what the candidate will be tested on. The candidate should ensure proficiency has been met with all competencies listed above.